

ACADEMIC COUNCIL MEETING MINUTES
Friday, September 19, 2014
Interactive Video Classrooms
Vernon Campus and Century City Campus

Present: Dr. Gary Don Harkey, Chair; Dr. Brad Beauchamp, Dr. Karen Gragg, Marian Grona, Kristin Harris, Joe Hite, Mark Holcomb, Bettye Hutchins, Dr. Adrien Ivan, Joe Johnston, Lynn Kalski, and Shana Munson. Absent due to other commitments: Cathy Bolton, Christina Feldman, Greg Fowler, Kristin Harris, and Mark Holcomb

I. Old Business

A. Approval of Minutes

Marian Grona motioned to accept the July 30, 2014 minutes as presented seconded by Joe Hite. The motion passed unanimously.

II. New Business

A. KINE 1306 First Aid

Karen Gragg made a motion to change the course description for KINE 1306 First Aid by removing the statement: "Students may earn certification from the American Red Cross in First Aid, Adult, Child and Infant CPR and AED" and replacing it with "students may earn certification from the Emergency Care and Safety Institute." Bettye Hutchins seconded the motion. Committee members addressed concerns about changing the certification because the American Heart Association certification is required for other programs such as some Continuing Education classes and possibly nursing students. Dr. Gragg asked to table the motion until the October meeting so these concerns can be investigated.

III. Other

A. PHRA 1313 Community Pharmacy Practice

Shana Munson reported an error in the catalog description for PHRA 1313 Community Pharmacy Practice. The course description lists PHRA 1215 as a prerequisite but that course is no longer part of the program. The correct prerequisites are PHRA 1102 Pharmacy Law and PHRA 1209 Pharmaceutical Mathematics I.

B. Dr. Harkey commented that the next several Academic Council meetings will include a substantial amount of information for the committee to review. Among topics of discussion will be a review of course outcomes, review of course lab fees and special fees, as well as information reported from the Discipline Evaluation Subcommittee, the Program Evaluation Subcommittee, and the Core Objective Assessment Subcommittee. In addition, faculty are monitoring revisions made in the ACGM and WECM to course titles, descriptions and outcomes.

C. The next Academic Council Meeting will be Friday, October 17, 2014, at 11:00 am.

IV. Adjourn

The committee voted unanimously to adjourn.